Interagency SGI instructions

This is to provide UASPs with filling out the SGI request form. We have tried to make it as much a template as possible to ease the process of applying.

1. Find the TFR information online, usually a search of TFR# will pull the NOTAM from the FAA. This contains critical information for your request.

2. Use the [SGI template](#) available from the Interagency UAS Website. If you cannot access it, contact the UAS Coordinator at 208-387-5335.

3. Pay specific attention to the following:

- Operator Information: Operator Point of Contact, Pilot names and info, and UAS models and registration numbers are correct.

- Requested Flight Details: Replace the template info with data from the NOTAM website noted above. It is critical that this info matches the TFR information.

- Nature and Description of Event: Change the name of the incident and add any items of concern for that location.

- Additional Pilot Qualifications: Doesn't apply to what we do in incident management.